

ECA PARENT TEACHER FELLOWSHIP

General Meeting Minutes

7:00pm

October 20, 2009

In the ECA Cafeteria

- Call to Order by Glenn Newcomer at 7:05 PM
- Scripture meditation & prayer shared by Pastor Brian Harris. Scripture Genesis 26:13; we were encouraged to be stretched to sow seed during the famine time in order to have a harvest.
- Board's new responsibilities & focus for 2009 by Glenn Newcomer:
 - Introduction of the board members: Glenn Newcomer - Chairperson; Kitty Ravert – Treasurer; Bo Hartman, Aubrey Stephens – Secretary; Heather Stetser – Teacher (Not present); Ed Sechrist – ECC Board Member; James Kisner – Principal, Pastor Brian Harris – Administrator
 - Board focus this year is #1 Foster communication & understand between parents, staff & students. #6 Provide opportunities for fellowship among students, parents staff, alumni & interested individuals.
 - Motion made by James Kisner to accept the minutes as written from the previous meeting. Seconded by Clark Barnes. All in favor.
- Treasurer's report by Kitty Ravert. Savings balance of 303.12. Checking balance of 40.00.
- Principal's report by James Kisner:
 - 97 students total in school with 17 new students this year.
 - Great students who have a diverse group from the academically challenged to the academically gifted.
 - Great faculty
 - Teachers will be contacting parents by November 11; maintaining communication is important to the success of the school.
 - Seeing the spiritual level of the student body rise in spiritual unity.
- Administrator's report by Pastor Brian Harris:
 - Mission of the school is to partner with parents preparing students for eternity.
 - The atmosphere of the school is on an even keel.
 - Financial report – ended last year with a \$7,000.00 shortfall. Current balance is \$11,700.00
 - There is a need for a Development Director for the school. Looking for someone to volunteer to help raise much-needed funds for the school. Tuition covers 65-70 percent of the budget. 2 Major fund raisers needed per year to cover the needed 30%.
 - Upcoming retirement and replacement teachers will necessitate upgrading ECA's pay scale in order to attract new staff.
 - Below 85 students and the school will not operate.
 - Goal is to have a separate school board to be formed by the end of the 2nd semester. On November 2, 2009 an ECC Board Meeting will be held regarding the school.

- Refreshments
- OLD & NEW BUSINESS
 - Athletic Booster Club report by Kim Baldwin
 - 4 couples, the Baldwins, Andrews, McKinneys, and Hortons started the booster club last year. Nina Horton is head and has many ideas.
 - Operation of concession stands and a supply room was one of the last year's projects.
 - Fund raisers included: Bowl-a-thon, Pie Sale, Sports Bulletin headed up by Jeannie Andrews, a large donation, and concessions. T-Shirts are available for \$10.00 each.
 - Sports program is a huge part of the school and is an attraction for new students.
 - Suggestion for next year is to purchase new soccer goals.
 - Booster Club accomplishments:
 - Basketball Uniforms: \$1800.00
 - Soccer Uniforms: \$1200.00
 - Officials fee's for home games: \$300.00
 - Volley Ball Shirts for girls team: \$300.00
 - Equipment: \$150.00
 - Nets & Poles: Donation
 - Soccer Officials per 2 games: \$240.00
 - Banners for Gym: \$566.00
 - Trophy Case in Gym foyer.
 - End of School year visit by Earl's Ice Cream Truck
 - Sports Picnic at the end of year.
 - Sports Program report by Jeannie Andrews:
 - The generosity of local companies continues to be great. Over 50 businesses gave money or gifts for the sports program. Businesses included: Old Country Buffet, YMCA, Steele Library, Bradley Farms, and Eaton Corp.; see a sports program for additional business.
 - Looking for help in the following areas:
 - If you own your own business and would be willing to support the sports program contact Jeannie Andrews directly.
 - If you are willing to approach management of where you work contact Jeannie Andrews directly.
 - If you have a lead on a business that may support the sports program, give it to Jeannie Andrews.
 - Personal messages will be encouraged this year for \$2.00 a line; need to be in by the first week of November.
 - 'Family Event' committee reported by Kitty Ravert:
 - Family Event to be held here at the gym on December 4.
 - Flyer to come home explaining the event.

- Moms In Touch report by Bo Hartman :
 - It is an International Organization where 2 or more moms (and we will include any interested party) who agree to meet regularly to pray for the school students, staff and families.
 - It is proposed that we start a group here. Erica Benson, Jeannie Andrews and Achsah Lutcher will to help. A note will go home in Friday Folders for interest among the families
 - In the past a monthly prayer time was held from 2:30 PM – 3:30 PM so that staff and families could participate.
- ‘Elevating to Excellence’ 5 year plan by Principal James Kisner
 - Accreditation process has begun. Within 5 years Elmira Christian Academy’s accreditation will be through the Association of Christian Teachers and Schools. ECA is already a member of this association.
 - A written curriculum guide aligned with the school philosophy and NY State standard is to be formed. NY State standards need to be used because we administer the Regents.
 - School plant and facility have some critical issues to be met.
 - Teacher certification: all teaching staff is in process to becoming certified.
- GIFT CERTIFICATE winner Kim Baldwin.
- Next **PTF FAMILY EVENT** is December 4th
- Next **GENERAL PTF** meeting will be January 20
- Adjournment at 9:02 PM